

At Blue Cross Blue Shield of Michigan, we want to be sure that you have the information you need to help us deliver quality and affordable care to the people of Michigan. As a valued member of our agent team, you have access and become familiar with our learning management system through Pinpoint Global.

Step 1: Registering for the system

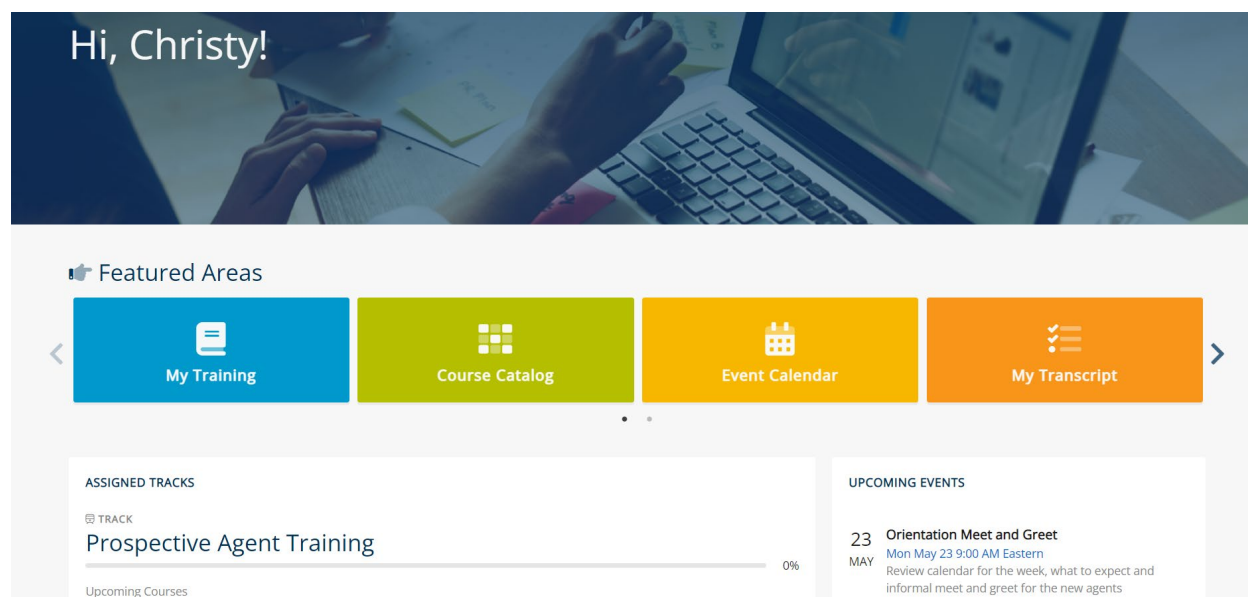
- Go to [this link to register](#) and input the required information.
- This is where you will set up your password for the learning management system.
- **NOTE:** You will be asked to input your SID (MI license number).

Step 2: Logging in

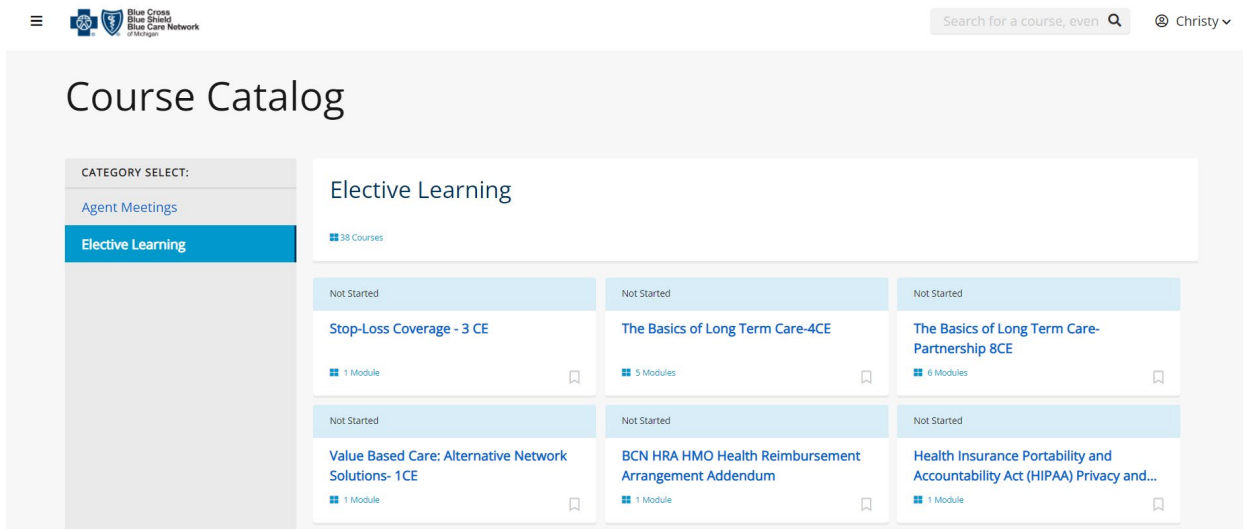
- You can access the learning management system at any time by [logging into this link](#).
- **NOTE:** If you've forgotten your password, select *Forgot Password?* on the log in page.
- Your home screen will show you several options including your current training options, a course list and a calendar.

Step 3: Searching for courses

- Once you are logged in, your home screen will look similar to the below image. Courses are found by selecting the green *Course Catalog* tab.



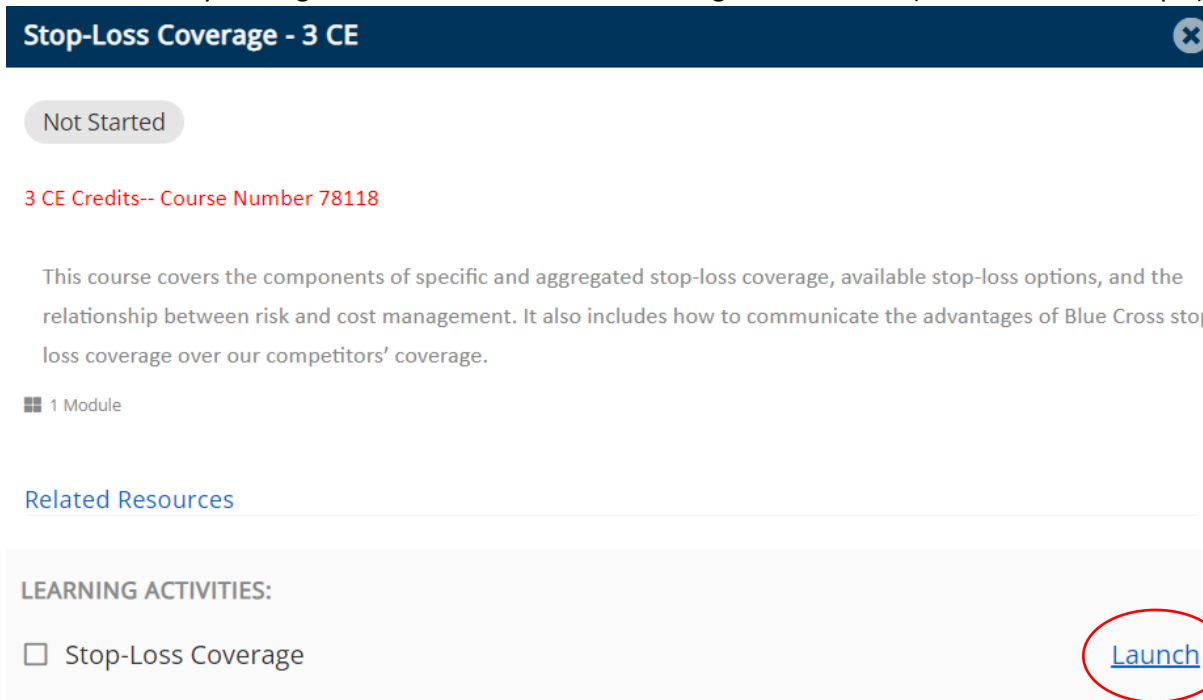
- To search for a course, select the green *Course Catalog* option, which will bring up this screen:



- Select, *Elective Learning* in the left-hand navigation and you will see a list of courses.

Step 4: Registering for courses

- Courses will be either e-learning modules which can be completed on-demand or live webinars.
- For e-learning modules, you can click on your desired course and you can go immediately to that course by clicking the *Launch* button in the lower-right hand corner (see below for a sample):



Stop-Loss Coverage - 3 CE

Not Started

3 CE Credits-- Course Number 78118

This course covers the components of specific and aggregated stop-loss coverage, available stop-loss options, and the relationship between risk and cost management. It also includes how to communicate the advantages of Blue Cross stop loss coverage over our competitors' coverage.

1 Module

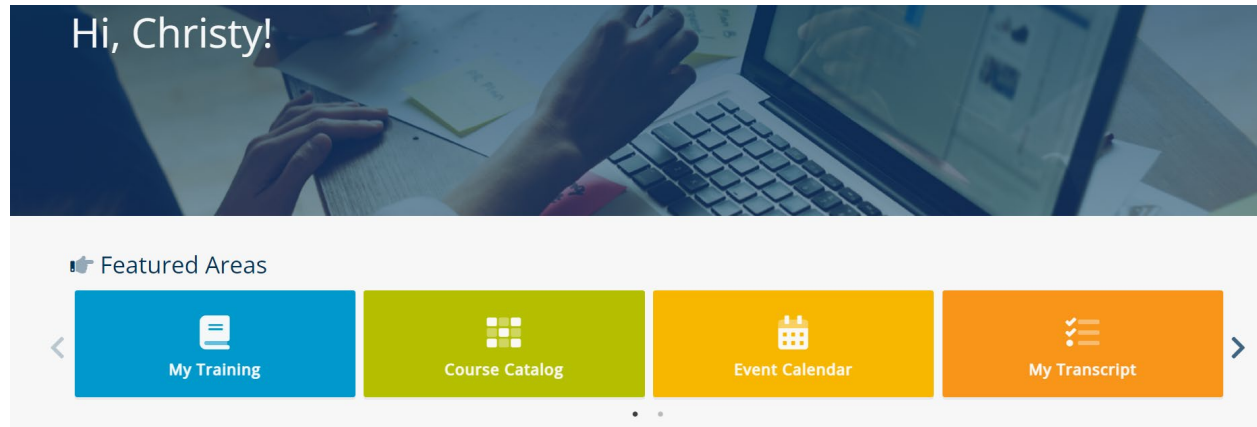
Related Resources

LEARNING ACTIVITIES:

☐ Stop-Loss Coverage [Launch](#)

Registering and using the learning management system For Agents

- To register for live webinars, you must be in the *Event Calendar* (see below – yellow box):



- This will bring up a calendar view and a list of courses at the bottom on the page.
- Choose a course you wish to register for from the list (it looks like the list below) and select *Details*. That will bring you to a registration page and information about the webinar.

Event Name	Date	Presenter	Format	
Orientation Meet and Greet	Mon, 5/23 @ 9AM		Webinar	Details
Agent Self Service Tools	Mon, 5/23 @ 9:30AM		Webinar	Details
Intro to BCBSM Pharmacy	Mon, 5/23 @ 1PM		Webinar	Details