## nexben

## GeoBlue 🗗 🗑

## **Appointment Process**

- 1. <u>Click Here</u> to begin GeoBlue appointment.
- 2. Click the "Sign Up" button in the right-hand corner below "Agent Sign Up"
- 3. Review and accept the terms of the agreement shown on the page
  - There are two check boxes to select: under "Agency Agreement" and under the "Compensation Schedule"
- 4. Click "Submit"
- 5. Complete the required fields indicated with a red asterisk (\*)
  - If assigning commissions to an agency:
    - Enter your agency's information for the company
    - Enter your agent information as the contact
  - Appointments can be completed:
    - For the agency
      - All agents can use the personalized web link provided
    - For each agent within an agency
      - Each agent would appoint separately and have a personalized weblink

Add your personalized web link to your website or email signature (be sure to use the exact link from the confirmation email)